ADMINISTRATION REQUEST FOR THE TSD CUSTOMER WEB SITE (my.TSD.com)

Please email to TSDaccountservices@reyrey.com

System Administrator Role
Typically for a Single Location
OR
Enterprise Administrator Role
Typically for Multiple Locations

Billing Invoices – Single Location
To View Billing Invoices for a Single Location
OR
Billing Invoices – Multiple Locations
To View Billing Invoices for Multiple Locations

1. Full Name:_____
2. Email Address (also used as Login ID):_____
3. Phone Number (required for confirmation/follow up):_____

PLEASE LIST BELOW ALL SEPARATELY IDENTIFIED STORES/DEALERSHIPS & THEIR ASSOCIATED ACCOUNT NUMBER(S) THAT WILL BE PART OF THE ENTERPRISE BILLING INFORMATION GROUP.

TSD ACCOUNT#	COMPANY NAME	ADDRESS	CITY	ST/PROV
ex: 7654321	ex: ABC Motors	ex: 123 Main Street	ex: Anytown	ex: OH

By completing and signing this Authorization and returning the signed copy by email to TSD Account Services Department at TSDaccountservices@reyrey.com to the attention of "TSD Portal Support", you certify that you are a duly appointed officer* of the Company named below. In that capacity, you confirm that your Company authorizes and directs TSD to grant administrator privileges to the above-named individual for the TSD Customer Web site. You understand that the administrator will be able to create, modify, and delete user accounts for other individuals within your Company. Also, the Administrator can grant users' access to TSD billing information and other resources available through the TSD Customer Web site.

You agree that the Company is responsible for reasonable and appropriate measures to safeguard the requested information, the Web site used to store and access it, and any passwords used to access this Web site and this information, to the extent those resources are under the Company's control. You agree that an officer of the company will notify TSD in writing prior to any change in the authority of the Company or the Administrator to access the Web site or receive the information available on it. The Company hereby indemnifies and holds harmless TSD and its officers, directors and employees from any harms arising from the access and use of this Web site and any information on it that is enabled by the Company.

By signing below, you also represent that you are an authorized agent of the Company, that you have full right and authority to sign this authorization and give the authorization described above on behalf of the Company.

ALL OF THE ABOVE IS CONFIRMED AND AGREED TO:
(Below information to be provided by Company - Failure to provide complete information may delay performance of work by AutoVision).

Officer Signature:_____

Print Officer Name:_____

Print Officer Title:_____

Date:_____

An officer will have one of the following titles:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Chief Executive Officer
6. Chief Financial Officer
7. Directeur (Canada Only)
8. Generale (Canada Only)
9. General Manager
10. Controller
11. Dealer Principle
12. System Administrator

EMAIL: TSDaccountservices@reyrey.com